

Privacy Policy

The following statement explains VMS Event & Conference Logistics Pty Ltd policy relating to the collection, storage and use of personal information. The purpose of this policy is to assure anyone who does business with VMS that we will comply with both the letter and spirit of the Privacy Act 1988.

Compliance with Privacy Legislation

VMS takes seriously its obligation to safeguard personal information regarding its customers/contacts. If you have any questions or concerns relating to this site or our policy, please contact the VMS Privacy Officer

Collection of Personal Information

Personal information is generally defined as information that can identify a person. The type of personal information that VMS collects from its customers/contacts will depend upon what dealings they have with the company. In the course of its business, VMS has over an extended period, compiled an extensive customer and contact database.

Use and Disclosure of Personal Information

VMS operates a business which handles personal information. In general, VMS policy is only to use or disclose personal information for the purpose which was either specified or reasonably apparent at the time when the information was collected. VMS may also use or disclose the information collected for any other related purpose for which a customer would reasonably expect to be used. If VMS wish to use or disclose the personal information in other circumstances it would obtain the customers consent to do so.

Sharing Information with Other Organizations

VMS does not sell, rent or share personal information contained in its database. The only circumstances in which external organizations may be given access to VMS's customer/contact information are when VMS contractors and service providers are assisting VMS in the operation of its business. VMS requires these organizations to agree to its Privacy Policy and to strict conditions governing how this information may be used.

Marketing

VMS may send advertising mail to its customers where the advertising mail is related to the purpose for which the information was collected. However, our customers/contacts will not have advertising electronically transmitted to them unless prior approval is obtained from the customer/contact for that medium to be used for that purpose. If the customer no longer wishes to receive promotional information from VMS, the customer should advise VMS Privacy Officer at the contacts listed below. Normally VMS's records would be amended within 30 days.

Cookies

A cookie is a small data file that may be placed on the computer of a web user (usually in the browser software folder) the first time a computer visits a web site which operates cookies. Cookies are necessary to facilitate on-line transactions and ensure security. If customers do not wish to receive any cookies they should set their browser to refuse cookies. VMS do not use cookies to keep personal profiles of its customers and contacts use of the VMS web site listed below.

Security of Personal Information

VMS will take reasonable steps to protect personal information that it collects and ensure that the information is accurate and current. VMS personnel are required to maintain the confidentiality of any personal information held.

Access to and Change of Personal Information

Customers are welcome to request a copy or change personal information, VMS may hold about them, by contacting the VMS Privacy Officer at the contacts listed below. VMS may require personal identification.

Notification of Changes

VMS reserves the right to change its Privacy Policy at any time and will notify any changes by posting an updated version of the policy on the VMS website listed below.

Privacy Officer

Correspondence or communication may be had with the Privacy Officer at the contacts listed at the bottom of this website.

Updated: 8th March 2010